

# **THURSDAY, October 3, 2019**

## **REGULAR MONTHLY MEETING**

### **ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS**

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday, October 3, 2019 at 8:00 pm at the Municipal Building on Blue Shutters Road. Present were Supervisors Anthony Jordan, Eric Schield and Robert Farischon, Attorney Michael O'Brien, Gerard Hetman, Tammy Edwards, Ed Jennings, Michele Wilk, Joe Nayda, Diane Walls, Monica Scaduto, Officer in Charge Brian Bauer and Paul Kozik.

An Executive Session was held prior to meeting with the solicitor to discuss current and future litigation.

#### **PUBLIC COMMENT**

- Gerard Hetman from County –1.) Groundbreaking ceremony was held for the latest North Pocono Trails section, 2.) National Weather Service – SKYWARN for winter weather - November 18<sup>th</sup> 6:30-8:30 at the Lackawanna County Center for Public Safety, 3.) NeighborWorks Volunteers needed for door to door surveying in West Scranton, County Budget Schedule available on website for public.
- Tammy Edwards – her parents are residents of Roaring Brook Township and live on Hahn Road and the house next door has an enormous amount of debris on their property – tires, trailers, campers, plastic barrels, a huge mess and she would like something done. She provided pictures of condition of property. Jordan said Zoning Officer Kozik went to check out the area because of an oil spill and Kozik did see all the mess. He and Supervisor Farischon will go there and assess what violation are taking place and Atty O'Brien will send a letter to property owner. Jordan said we will have BIU at work session to talk about implementing a Property Maintenance Ordinance.
- Joe Nayda questioned the difference between zoning issues and building issues, and Atty O'Brien responded with a clear definition of the differences.
- Michele Wilk asked why meeting is not recorded and she read from Second Class Township Code Book stating a recording of meeting is required. Atty O'Brien said recording means making a record of meeting not necessarily using an audio or video device – just a record of meeting. There was much discussion regarding this issue. It is not required to use an audio or video recording.
- Michele Wilk asked about what is going on with the Weisel's property? Jordan explained it was discussed at the Work Session and they will identify objectives and possibly take action.

#### **MINUTES & TREASURERS REPORT**

- A **MOTION to accept the Minutes of the Regular Meeting of September 5, 2019** as presented was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the Accounts Payable and Payroll of October 3, 2019** as presented, was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the Treasurer's Report of October 3, 2019** as presented, was made by Schield, and seconded by Farischon. Motion carried.

#### **CORRESPONDENCE**

- Notification of funds for disaster Grant with the eligible amount being \$38,575.04. We will receive \$28,931.28 from FEMA which will be electronically transferred to Township account.
- Email from PA Auditor General announcing the allocation of the 2019 Commonwealth General Municipal Pension System State Aid in the amount of \$20,481.99.
- Letter from Roaring Brook Planning Commission regarding the Trygar Minor Subdivision – there has been no communication from them and the time extension request has expired on September 26, 2019.
- Letter from ESC, engineering firm for Guy and Kasey Connolly re: request from Township for a driveway waiver from the Township Subdivision and Land Development Ordinance.

## ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

Thursday, October 3, 2019

### REGULAR MONTHLY MEETING

PAGE 2

- Liquor Control Board – Liquor License Fees in the amount of \$200.00.
- Email from the Department of the Auditor General announcing the 2019 Commonwealth state aid allocation supporting the Volunteer Fire Relief Association in the amount of \$12,306.16.
- Notice of ESTIMATED Liquid Fuels allocation for 2020 is \$120,621.45.
- Thank you from North Pocono Public Library for the 2019 donation of \$3,000.

### ACTION ON CORRESPONDENCE

- M. Scaduto brought to Board's attention the date of the Minutes of the regular meeting to be accepted is incorrect.
- A **MOTION** by Farischon and seconded by Schield to **make a change of the date of the Minutes from September 5, 2019 to August 1, 2019.** Motion carried.
- Schield explained the FEMA (federal) grant of \$28,931.28 is from the damage from flood and PEMA (state) will pick up remainder of \$9,643.76.
- Schield explained the reason for the waiver of the Connolly driveway requirement at 340 Golf Club Road.
- A **MOTION** by Schield and seconded by Farischon to **grant the request for a waiver of the driveway requirement at 340 Golf Club Road.** Motion carried.
- Planning Commission letter regarding Lands of Trygar – Supervisors said for Planning Commission to send a letter to Trygar's.
- A **MOTION** by Schield and seconded by Farischon to **send a letter to Trygar's to waive the fee to if they do resubmit their Subdivision Plans to the Planning Commission.** Motion carried.
- NP Library - can't commit to more yearly donations without knowing the budget.

### SOLICITOR'S REPORT

- We are proceeding with the litigation.

### ROAD DEPARTMENT

- Report read.
- Letters were sent to new homeowners re: paving of their driveways and other drainage deficiencies. Held tire recycling at Maintenance Building and collected over 60 tires.

### POLICE DEPARTMENT

- Report read and on file.

### RECYCLING

- 5.29 ton for September, 49.97 YTD, that is 5.94 behind last year.

### COG

- Nothing.

### BUILDING PERMITS

- Tom Snyder                      New Home                      Elmhurst Blvd

**BROOK TOWNSHIP BOARD OF SUPERVISORS**  
**Thursday, October 3, 2019**  
**REGULAR MONTHLY MEETING**  
**PAGE 3**

**UNFINISHED BUSINESS**

- None.

**NEW BUSINESS**

- 2020 Budget Timetable: Wednesday, October 16, 2019 at 10:30am  
(Scheduled Work Session)  
Initial work up

Monday, November 4, 2019 at 7:00pm  
Full review

Wednesday, November 20, 2019 at 10:30am  
(Scheduled work session)  
Adopt tentative 2020 budget

Budget posted for review November 21, 2019  
Through Wednesday December 17, 2019

Wednesday, December 18, 2019 at 10:30am  
(Scheduled Work Session)  
Special Meeting to adopt Final Budget

- A **MOTION** by Farischon was seconded by Schield to **adopt 2020 Budget Timetable**. Motion carried.
- Schield reported they are working on a new website for Township – it will be finished soon and then it will be able to be used on a smartphone.

**PUBLIC COMMENT**

- Monica Scaduto asked Officer Bauer if he saw the ATV's riding in their area and Bauer asked where they lived and said he will go talk to the owners of the ATV's.

**ADJOURNMENT**

- A **MOTION** by Farischon and seconded by Schield was made **to adjourn at 9:43 PM**. Motion carried.

Respectfully submitted,

Robert Farischon, Secretary