

# **THURSDAY, FEBRUARY 1, 2024**

## **REGULAR MONTHLY MEETING**

### **ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS**

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday, February 1, 2024, at 8:00 pm at the Municipal Building on Blue Shutters Road. Present were Supervisors Anthony Jordan, Robert Farischon and Eric Schield, Chief Donald Hickey, Mike Conigliaro, Ed Jennings, Gabe DeScipio, Joe DeScipio and Attorneys Jack Price and Jenna Kraycer Tuzzi.

#### **PUBLIC COMMENT**

- None

#### **MINUTES & TREASURERS REPORT**

- A **MOTION to accept the Minutes of the Regular Meeting and Reorganization Meeting of January 2, 2024**, as presented was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the Accounts Payable and Payroll for the report of February 1, 2024**, as presented was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the Treasurer's Report for the report of February 1, 2024**, as presented, was made by Schield, and seconded by Farischon. Motion carried.

#### **CORRESPONDENCE**

- Elmhurst – Roaring Brook Volunteer Fire Company -2023 Fire Company accounting of funds that Township donates quarterly.
- Scott Connors – Requesting use of Township building for meeting of Summit Woods HOA on Saturday March 16, 2024 at 9:30am.
- Roaring Brook Township Board of Auditors Annual Meeting was held on Wednesday, January 3, 2024 to set the following wages:
  - Eric Schield – Roadmaster at \$32.00 per hour. He is to be paid overtime for any hours worked over forty per week at the rate of time of one half, and to be paid at double the regular rate for work done on any of the holidays designated by the Board of Supervisors and entitled to full time benefits. Dunton Francis made the first motion per the suggested increase from the Board of Supervisors. Ann Marie seconded the motion.
  - Anthony Jordan – Assistant Roadmaster at \$16.97 per hour. Catherine Schield made the first motion per the suggested increase from the Board of Supervisors. Ann Marie seconded the motion.
  - Robert Farischon – Secretary/Treasurer at \$16.97 per hour. Catherine Schield made the first motion per the suggested increase from the Board of Supervisors. Dunton Francis seconded the motion.
  - Set the treasurers bond to \$350,000 and the mileage will be set as the IRS standard travel guidelines for mileage reimbursement for 2024.
- Letter from Mike Conigliaro expressing interest to serve on the Board of Roaring Brook Township Sewer Authority.
- The Wilderz of Pocono Wildlife Rehabilitation and Education Center requesting and annual \$1500 donation.

#### **ACTION ON CORRESPONDENCE**

- Jordan explained the Township does not assess a tax for fire protection however Township does donate money to Fire Company and Fire Company is required to give an annual report of the funds used.

## ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

Thursday, February 1, 2024

### REGULAR MONTHLY MEETING

PAGE 2

- Use of building for Summit Woods meeting is okay.
- Supervisors will talk to Mike Conigliaro regarding position on RBTSA board.

#### SOLICITOR'S REPORT

- Received Ferlita complaint regarding Township Building and responded with appropriate action.
- Nothing on Short Term Rental from Commonwealth Court.

#### ROAD DEPARTMENT

- Report read. 86 Christmas trees were collected and chipped.

#### POLICE DEPARTMENT

- Report read and on file.

#### RECYCLING

- January recycling was cancelled due to frigid weather.

#### COG

- Meeting was held. Discussed going to school District asking for a tax break for Volunteer Fire Fighters.
- Reorganization of officers took place.
- North Pocono Building Appeals Board issues to reorganize.

#### BUILDING PERMITS

- |   |                          |              |
|---|--------------------------|--------------|
| • John & LeAnn Perry (Marjon Golf Course) | New Building             | Griffin Road |
| • Don Preate                              | Upgrade Electric Service | Windsor Hill |

Schild asked why a building permit was issued to the Marjon without applying and receiving approval for a drainage permit. Schild said it is a commercial building and it also needs to go before the Planning Commission for land development.

#### UNFINISHED BUSINESS

- Spring Clean Up – Schild has been trying to touch base with Contractor that did the Clean Up last year (2023) but has not had success.
- Shred Day – date will be June 15<sup>th</sup> which is a recycling Saturday.
- Change order for new truck – Schild would like to add cross conveyer belt for \$11,032 installed.
- A **MOTION** by Schild and seconded by Farischon to **approve the change order for cross conveyer belt in the amount up to \$11,032 for new truck.** Motion carried.
- Supervisors will look into having Electronics Recycling.

#### NEW BUSINESS

- Morris Property on Wilcrest Road – owner would like to sell land however there are no available EDU connections. Owner would like an agreement with the Township to allow them to put an onlot system on the property with the stipulation to connect to sewers within six months when an EDU becomes available.
- A **MOTION** by Farischon, seconded by Schild to **accept the Morris agreement.** Motion carried.

**ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS**

**Thursday, February 1, 2024**

**REGULAR MONTHLY MEETING**

**PAGE 3**

**PUBLIC COMMENT**

- None.

**ADJOURNMENT**

- A **MOTION** by Schield and seconded by Farischon was made **to adjourn at 8:42 pm.** Motion carried.

Respectfully submitted,

Robert Farischon, Secretary