

THURSDAY, December 3, 2020

REGULAR MONTHLY MEETING

ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday December 3, 2020 at 8:00 pm at the Municipal Building on Blue Shutters Road. Present were Supervisors Anthony Jordan, Robert Farischon and Eric Schield, Solicitor Jenna Kraycer Tuzze, Chief Don Hickey, Ed Jennings, Kim Sanderson and Joe Nayda.

An executive session was held prior to the meeting to discuss ongoing and potential litigation.

PUBLIC COMMENT

- None.

MINUTES & TREASURERS REPORT

A **MOTION to accept the Minutes of the Regular Meeting of November 5, 2020 and the Special Meeting of November 18, 2020** as presented was made by Farischon and seconded by Schield. Motion carried.

- A **MOTION to accept the Accounts Payable and Payroll of December 3, 2020** as presented was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the Treasurer's Report of December 3, 2020** as presented, was made by Schield, and seconded by Farischon. Motion carried.

CORRESPONDENCE

- Email from Anthony Bernardi with comments on his review of Rte 307 & O'Hara Road/Green Run Road project and determined the project is consistent with the Township stormwater and floodplain requirements.
- Letter from Ann Marie Strempek, RBT Real Estate Tax Collector asking for an increase in wages beginning with the term that begins in 2022.
- Notice of State Police fines and penalties payment in the amount of \$ 906.53.
- Notice from Comcast regarding price increases.

ACTION ON CORRESPONDENCE

- A **MOTION** by Farischon was seconded by Schield **to set the rate for the Real Estate Tax Collector rate as \$5.00 per bill plus postage and reminder notices at a rate of \$1.50 for unpaid bills** for term starting in January 1, 2022. Motion carried.

Jordan explained the process on receiving State Police fines.

COVID-19 Action

- A **MOTION** by Jordan and seconded by Farischon to **extend the state of emergency to January 4, 2021 and to extend the \$2.00 per hour increase until the January 4th meeting.** Motion carried.

SOLICITOR

- Two lawsuits – still waiting for Galka & Ruocco – no updates. Supervisors and Solicitor met to watch a webinar on Short Term Rentals. Still getting information before making a determination on the Lifieri Conditional Use application for a Short Term Rental.
- Solicitor worked on Real Estate Tax Collection Ordinance regarding fees for certification.

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ROAD DEPARTMENT

- Report read.

POLICE DEPARTMENT

- Read and on file.

RECYCLING

- 1.25 ton for November.
- 2019 Grant Reimbursement for Recycling was applied for in November.

COG

- No meeting.

BUILDING PERMITS

- | | | |
|----------------|----------|--------------|
| • Karl Mauger | New Home | Summit Woods |
| • Gregg Graham | New Home | Summit Woods |

UNFINISHED BUSINESS

- Real Estate Tax Collector Ordinance authorizes the Tax Collector to charge \$20.00 for certification for sending duplicate bills and returned checks.
- A **MOTION** by Farischon and seconded by Schield to **adopt Ordinance 4-2020 for Real Estate Tax Collector to issue tax certifications and establish fees.** Motion carried.
- A **MOTION** by Jordan and seconded by Farischon to **hold a Special Meeting on Monday, January 11, 2020 at 7:00 PM to make a determination on the Conditional Use application by Lou Lifieri for a Short Term Rental Property.** Motion carried.

NEW BUSINESS

- Jordan reported the Tentative 2021 Budget is posted and will be adopted on December 16, 2020. No tax increase for 2021.
- Snowman contest will take place again with deadline in March.
- Santa's visit will not be at Township building but he will be on the Fire Truck. Information is on Township's and Fire Company's Facebook page.
- Jordan reported on damage to baseball field and gate. Work was done last week and this week. Contract price is \$4500, Representative Mike Carroll donated \$2300 toward the repairs. Camera's will be placed at field.

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PUBLIC

- Joe Nayda asked about posting Agenda of meeting on Township website. Jordan said agenda is fluid and sometimes an item will be added to agenda day of the meeting.
- Kim Sanderson thanked Supervisors for researching information on Short Term Rentals.

ADJOURNMENT

- A **MOTION** by Schield and seconded by Farischon was made **to adjourn at 8:40 PM.** Motion carried.

Respectfully submitted,

Robert Farischon, Secretary