

THURSDAY, October 7, 2021
REGULAR MONTHLY MEETING
ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday October 7, 2021 at 8:00 pm at the Municipal Building on Blue Shutters Road. Present were Supervisors Anthony Jordan, Robert Farischon and Eric Schield, Solicitor Jenna Kraycer Tuzzi, Chief Don Hickey, Joe Nayda, Ed Jennings, Michele Wilk, and Chris Kelly and Don Shiffer from the North Pocono Library.

PUBLIC COMMENT

- Nayda asked about the Fire Personal Protection Machine. Jordan explained the machine is made to decontaminate the fire protective gear and uses a special liquid for washing the equipment.
- Wilk asked about Moscow Ambulance and the request for funding. Jordan said there have been several meetings with North Pocono COG. RBT sent a letter to Moscow Ambulance addressing concerns and questions to be answered prior to making a decision to establish a mill for their service. COG is going to invite someone familiar with regional ambulance to make a presentation.
- Additions to Agenda – none.
- Chris Kelly from North Pocono Library gave presentation on library programs and upcoming funding events.

MINUTES & TREASURERS REPORT

- A **MOTION to accept the Minutes of the Regular Meeting of September 2, 2021** as presented was made by Jordan and seconded by Farischon. Motion carried. Schield abstained because he was not at the September meeting.
- A **MOTION to accept the Accounts Payable and Payroll of October 7, 2021** as presented was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the Treasurer's Report of October 7, 2021** as presented, was made by Schield, and seconded by Farischon. Motion carried.

CORRESPONDENCE

- Letter from John Andrzejewski, Vice President of the Elmhurst Roaring Brook VFC informing the Board of Supervisors of fundraising events planned for the balance of 2021 as well as events for 2022 in connection with fulfilling new requirements of the PA Workman's Compensation Law.
- E-mail from PA Auditor General announcing the 2021 Commonwealth General Municipal Pension System State Aid allocation in the amount of \$28,783.69.
- Notification from PA Department of Transportation of the estimated Liquid Fuels allocation for 2022 is \$112,501.26.
- 2022 MMO for Non-Uniform Pension is \$8,709.
- E-mail from PA Auditor General announcing the 2021 Commonwealth state aid allocation for the Volunteer Fire Relief Association in the amount of \$11,329.61.
- Letter from COG requesting amount of fuel oil and L.P. gas used last year to help get prices (group price) for fuel oil and L.P. gas for the 2021/2022 winter heating season.
- Liquid Fuels Tax Fund Audit for the period of January 1, 2020 to December 31, 2020 with no findings.
- 2022 MMO for Police Pension is \$44,754.17

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ACTION ON CORRESPONDENCE

- Jordan said the MMO's are for budget purposes.
- Fire Relief check is sent to Township and the Township makes check to fire company for the same amount.
- Under new law the Fire Company must submit a letter to Township listing any non-fire fighting activities for the purpose of Workman's Compensation.
- A **MOTION** by Farischon and seconded by Schield to **adopt Resolution 3-2021 to approve the Elmhurst Roaring Brook Fire Company non-fire-fighting activities.** Motion carried.

SOLICITOR'S REPORT

- No new significant on pending litigation.

ROAD DEPARTMENT

- Report read.
- McAndrew Road paving was completed. Schield reported Road Department having problems with people stealing road closed signs and moving them from the road where work is being done.

POLICE DEPARTMENT

- Report read and on file.

RECYCLING

- .78 ton for September, YTD 13.17 ton.

COG

- A Motion by Farischon and seconded by Schield to **participate with NP COG in the 2022 heating season for heating oil prices.** Motion carried.

BUILDING PERMITS

- | | | |
|-----------------------|-----------------|--------------|
| • Joseph Mulrooney | Addition | Birch Drive |
| • Douglas Morrissey | Detached Garage | Summit Woods |
| • Jim Kinane | Sunroom | Candy Lane |
| • Cortese/Debnam | Inground Pool | Windsor Hill |
| • Chris & Ashlyn Ross | Inground Pool | Windsor Hill |

PERSONS TO BE HEARD

- None.

UNFINISHED BUSINESS

- Simmerson Road grant was awarded contingent on Township Road Department doing work. Road Department does not have the time. Conservation District would like to see work done. Waiting for approval from DEP.
- A **MOTION** by Schield and seconded by Farischon to **authorize going out for bid for Simmerson Road box culvert as part of the Dirt & Gravel Road Grant.** Motion carried.

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NEW BUSINESS

- Schield got 3 quotes for Township to purchase a heavy duty washing machine for the contamination of hazardous materials at a cost of \$7,710.26 from the American Rescue Plan funds.
- A **MOTION** by Schield and seconded by Farischon to **enter into a contract with DiVal Safety Equipment to purchase a washing machine for use by Fire Company at a cost of \$7,710.26.** Motion carried.
- A **MOTION** by Jordan and seconded by Schield to **authorize purchases from the American Rescue Plan Funds of touchless paper towel dispenser, soap dispenser and faucet at a cost of \$3,000 plus installation.** Motion carried.
- A **MOTION** by Farischon and seconded by Schield to **approve 2022 Budget timetable as follows:**
Wednesday, October 20, 2021 at 10:30 am (Scheduled Work Session)
Monday, November 8, 2021 at 7:00 pm (Full Review)
Wednesday, November 17, 2021 at 10:30 am (Adopt Tentative 2022 Budget)
Budget posted for review November 18, 2021 through Wednesday December 15, 2021
Wednesday December 15, 2021 at 10:30 Special Meeting to adopt Final Budget (Scheduled Work Session)
- A **Motion** by Farischon and seconded Schield to **authorize Roaring Brook Township to participate with Moscow Borough as lead to participate in Local Share Grant for a wood chipper in the amount \$58,087.60.** Motion carried.
- A **Motion** by Farischon and seconded by Schield to **adopt Resolution 2-2021 to apply for a Local Share Grant for a wheeled excavator.** Motion carried.

PUBLIC COMMENT

- Wilk asked if American Rescue Fund has a separate checking account. Board said yes.

ADJOURNMENT

- A **MOTION** by Schield and seconded by Farischon was made **to adjourn at 9:30 PM.** Motion carried.

Respectfully submitted,

Robert Farischon, Secretary