

THURSDAY, February 6, 2020

REGULAR MONTHLY MEETING

ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday February 6, 2020 at 8:00 pm at the Municipal Building on Blue Shutters Road. Present were Supervisors Anthony Jordan and Eric Schield, Attorney Jenna Kraycer Tuzze, Chief Donald Hickey, Ed Jennings, Diane Walls, Monica Scaduto, Maria Salak and Parri Salak.

Jordan announced Farischon was absent due to a health issue and Atty Michael O'Brien has moved to Philadelphia and Jenna Kraycer Tuzze is now our Solicitor.

An executive session was held prior to the meeting to discuss ongoing and potential litigation.

PUBLIC COMMENT

- None.

MINUTES & TREASURERS REPORT

- A **MOTION to accept the Minutes of the Reorganization Meeting of January 6, 2020 and the Regular Minutes of the January 6, 2020** as presented was made by Schield and seconded by Jordan. Motion carried.
- A **MOTION to accept the Accounts Payable and Payroll of February 6, 2020** as presented was made by Schield and seconded by Jordan. Motion carried.
- A **MOTION to accept the Treasurer's Report of February 6, 2020** as presented, was made by Schield, and seconded by Jordan. Motion carried.

CORRESPONDENCE

- Grant Research Request form from Lackawanna County.
- PA Department of Conservation and Natural Resources will be accepting applications for a grant programs such as: Community Parks & Recreation, Land Conservation/Watershed Protection, Watershed Restoration/Rivers Implementation and Trails.
- Dandy Lion Little League request for use of the Roaring Brook Park baseball field on Mon-Fri from 4:30-7:30 pm. and Saturday and Sunday from 8:30 am to 8:30pm.
- A **MOTION** by Schield and seconded by Jordan to **allow use of Baseball Park for the Dandy Lion Little League provided they present the Township with their insurance certificate.** Motion carried.
- US Census Bureau requesting the use of the Township building for a 2020 US census job training site on March 30th and April 8th from 9am to 4 pm.
- Letter from the Roaring Brook Township Board of Auditors Reorganization Meeting setting the wages of Roadmaster Eric Schield at the rate of \$26.25 per hour, paid overtime for any hours worked over 40 per week at a rate of time and one half, and double time the regular rate for any work done a holiday designated by the Board of Supervisors and entitled to full time benefits , Assistant Roadmaster Anthony Jordan at a rate of \$15.00 per hour, and Secretary/Treasurer Robert Farischon at a rate of \$15.00 per hour.
- Lackawanna Planning Commission – Hazard Mitigation Plan update. Township is required to adopt a Flood Plain Ordinance because Township is not on new map so therefore is not part of master plan of Flood Plain. RBT does not have any structures in flood plain.
- Letter from Lackawanna County Conservation District re: lot grading at 104 Elmhurst Blvd. property of Thomas Galka. It appears that the erosion & sedimentation plan that was installed on site did not follow the regulations that are required for earth disturbance activities.

ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

Thursday, February 6, 2020

REGULAR MONTHLY MEETING

PAGE 2

- DEP - Copy of permit application, approval and all supporting documents for Individual NPDES Permit Issuance SR 0084-282 over Roaring Brook pertaining to the new bridge project.
- PA American Water re: Annual Downstream Notification for Storage Tank and Spill Prevention Act at Lake Scranton.
- Letters from Comcast regarding XFINITY TV updates.
- Lackawanna County Conservation District – Memorandum of Understanding between Conservation District and Roaring Brook Township. PADEP encouraging County Conservation Districts to develop formal agreements with local municipalities.
- Lackawanna County – 2020 Municipal Arts and Cultural Grant application in the amount of \$500. We have partnered with Elmhurst Township to use both grants toward Elmhurst/Roaring Brook Fire Co. summer picnic.

ACTION ON CORRESPONDENCE

- A **MOTION** by Schield and seconded by Jordan to **apply for the County Arts and Culture Grant in conjunction with Elmhurst Township to help pay for entertainment at the Elmhurst/Roaring Brook Fire Co. summer picnic.** Motion carried.
- A **MOTION** by Schield and seconded by Jordan to **enter into an agreement with the Lackawanna County Conservation District.** Motion carried.
- A **MOTION** by Jordan and seconded by Schield to **require the Non-Uniform Pension Plan as per IRS regulations to restate their Plan Documents to incorporate changes in pension legislation.** Motion carried.
- A third Township Auditor position was open and on the November ballot no one ran. Two people got write in votes and both declined the position. Board of Auditor's are needed to set the salaries for any working Supervisor and set bond for secretary. Township has advertised the intention to hire a CPA.
- A **MOTION** by Schield and seconded by Jordan to **appoint John Brostoski to perform the Township 2019 audit as a cost of \$2500.** Motion carried.
- A **MOTION** by Schield and seconded by Jordan to **remove one executive chair(broken), one Acer computer Model Verizon M265(replaced with new computer), phones – 1 Panasonic desk phone, 2 ATT desk phones, four ATT portable phones, one ATT land line phone(all replaced with new VOIP phones).** Motion carried.

SOLICITOR'S REPORT

- Work on pending lawsuit. Nothing to report.

ROAD DEPARTMENT

- Report read.
- Roadmaster Schield will be meeting with representatives from PennDOT about work on Interstate 84 that goes over Summit Woods Road and the runoff from Interstate onto Summit Woods Road.

POLICE DEPARTMENT

- Report read and on file.

RECYCLING

- 2.68 ton for January 2020, tonnage for last January was 8.17ton, 2.18 ton of Christmas trees were taken to Recycling Center.
- Township recycling totals for 2019 were received from the County Recycling Center and they are 64.48 ton.

ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

Thursday, February 6, 2020

REGULAR MONTHLY MEETING

PAGE 3

COG

- Monthly meeting discussed joint heating oil purchase, recycling, and setting up quarterly meetings.

BUILDING PERMITS

- Emergency Generator RBT Maintenance Building

PERSONS TO BE HEARD

- None.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Shred Day – June 6, 2020 during recycling hours.
- Spring Cleanup – request for bids were sent via email.

PUBLIC COMMENT

- None.

ADJOURNMENT

- A **MOTION** by Schield and seconded by Jordan was made **to adjourn at 9:10 PM.** Motion carried.

Respectfully submitted,

Robert Farischon, Secretary