

# **ROARING BROOK TOWNSHIP SEWER AUTHORITY**

**WEDNESDAY, JANUARY 3, 2018**

**Annual Re-organizational Meeting and Bi-Monthly Meeting**

The reorganization meeting of the Roaring Brook Township Sewer Authority was held on Wednesday, January 3, 2018 at 7:00 PM at the Municipal Building on Blue Shutters Road. Present were Authority members Carmon Flynn, Gary Boam, Jeffrey Huester, Joe Filipkowski, Solicitor Al Weinschenk, Engineer Mark Voyack, and Secretary Dale Baird. Authority member Jean Warring was absent.

## **RE-ORGANIZATION**

- A **MOTION** by Boam and seconded by Huester **to appoint Carmon Flynn as Chairman to the Board for 2018.** Motion carried.
- A **MOTION** by Huester and seconded by Filipkowski to **appoint Gary Boam as Vice Chairman for 2018.** Motion carried.
- A **MOTION** by Filipkowski and seconded by Boam to **appoint Jeff Huester as Treasurer for 2018.** Motion carried.
- A **MOTION** by Filipkowski and seconded by Huester **to appoint Jean Warring as Secretary for 2018.** Motion carried.
- A **MOTION** by Huester and was seconded by Boam to **appoint First National Community Bank of Dunmore as the Sewer Authority's banking institution for 2018.** Motion carried
- A **MOTION** by Boam and was seconded by Filipkowski **to appoint Mark Voyack, Quad Three Group as the Authority's engineers for the year 2018.** Motion carried.
- A **MOTION** by Boam and seconded by Huester to **appoint Alfred Weinschenk of Oliver, Price & Rhodes as legal counsel to the Sewer Authority for the year 2018.** Motion carried.
- A **MOTION** by Huester was seconded by Filipkowski **to set the follow as meeting dates for the 2017 are March 7, May 2, July 11, September 5, and November 7.** Motion carried.

## **PUBLIC COMMENT**

None

## **MINUTES**

- A **MOTION** by Boam was seconded by Filipkowski **to approve the minutes of the November 1, 2017 meeting.** Motion carried.

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**TREASURER'S REPORT**

- A **MOTION** by Filipkowski and seconded by Huester to **approve the Treasurer's Report of January 3, 2018**. Motion carried.

**SOLICITOR**

Weinschenk said delinquent letters will be sent out at the beginning of February.

**ENGINEER'S REPORT**

Voyack reported he talked to Pat Devitt at DEP regarding RBT's flows to Elmhurst. Mr. Devitt will be getting back to Voyack. Flynn asked Voyack to set up a meeting with DEP to discuss our improvements and the possibility of allowing new connections to the system.

Voyack said Elmhurst reports that RBT's flows exceeded the flow limits for three months in each of the following years: 2013, 2014 and 2015. However, Elmhurst's Chapter 94 report for those years did not report excesses in their annual report.

Koberlien submitted two proposals for repairs.

1. Cleaning EQ tanks at Circle & Barbara Drives Pump Stations for the amount of \$5,300 per station.
2. New control panel & transducer replacement at the Klee Pump Station in the amount of \$8,680.

Voyack suggested applying for a PA Water & Sewer Grant from DCED. Grants are available from \$30,000 to \$500,000. The Authority would be responsible for 15% of any expenses. A discussion followed about the two Koberlien proposals, replacing the three generators for the pump stations, slip lining the sewer lines that were previously not done in Elmbrook Terrace, and engineer fees for grant preparation.

A **MOTION** by Huester was seconded by Boam to **authorize the engineer to apply for the PA Water & Sewer Grant in the amount of \$150,000 to cover the cost of the two Koberlein proposals, three generators, slip line portions of Elmbrook Terrace and engineer cost to not to exceed \$2,500**. Motion carried.

Chairman Flynn reported Spring Brook Sewer Authority has invited our Authority members to attend a meeting On February 1 at 7:00pm at the Spring Brook office.

**ADJOURNMENT**

- A **MOTION** by Huester and seconded by Filipkowski to **adjourn at 8:20 pm**. Motion carried.

Submitted by

Dale Baird,  
Secretary to the Authority