

ROARING BROOK TOWNSHIP SEWER AUTHORITY

WEDNESDAY, JANUARY 6, 2016

Annual Re-organizational Meeting and Bi-Monthly Meeting

The reorganization meeting of the Roaring Brook Township Sewer Authority was held on Wednesday, January 6, 2016 at 7:00 PM at the Municipal Building on Blue Shutters Road. Present were Authority members Carmon Flynn, Gary Boam, Jeffrey Huester, Solicitor Al Weinschenk, Engineer Mark Voyack, and Secretary Dale Baird. Authority member Jean Warring was absent.

RE-ORGANIZATION

- A **MOTION** by Boam and seconded by Huester to **appoint Carmon Flynn as Chairman to the Board for 2016**. Motion carried.
- A **MOTION** by Flynn and seconded by Huester to **appoint Gary Boam as Vice Chairman for 2016**. Motion carried.
- A **MOTION** by Flynn and seconded by Boam to **appoint Jeff Huester as Treasurer for 2016**. Motion carried.
- A **MOTION** by Flynn and seconded by Boam to **appoint Jean Warring as Secretary for 2016**. Motion carried.
- A **MOTION** by Boam and was seconded by Huester to **appoint First National Community Bank of Dunmore as the Sewer Authority's banking institution for 2016**. Motion carried.
- A **MOTION** by Boam and was seconded by Flynn to **appoint Quad Three Group as the Authority's engineers for the year 2016**. Motion carried.
- A **MOTION** by Boam and seconded by Huester to **appoint Alfred Weinschenk as legal counsel to the Sewer Authority for the year 2016**. Motion carried.
- A **MOTION** by Boam was seconded by Flynn to **set the follow as meeting dates for the 2016 are March 2, May 4, July 6, September 7, and November 2**. Motion carried.

PUBLIC COMMENT

None

MINUTES

- A **MOTION** by Boam was seconded by Huester to **approve the minutes of the November 4, 2015 meeting**. Motion carried.

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TREASURER'S REPORT

- A **MOTION** by Boam and seconded by Huester **to approve the Treasurer's Report of January 6, 2016.** Motion carried.

ENGINEER' S REPORT

Mark Voyack reported the Homestead Drive Pump Station has one pump out for service. Part of the motor winding is burned out. This pump is only about two or three years old. Koberlein says about four pumps have been replaced at this station over the past eight years. They suspected the cause is the phase convertor on the control panel. The converter is needed to change the power to three phase. Voyack will check with PPL about getting three phase power to the pump station.

Koberlein installed new autodialer on the Circle Drive station in December. Roaring Brook Estates will be next.

Voyack did candle smoke testing at the homes that had some issues the last time the smoke machine was used. There are still a few properties that need to make corrections.

SOLICITOR

Solicitor Weinschenk said of the four large outstanding accounts that one is currently making payments. The next step for the remaining three is to place judgements.

ADJOURNMENT

- A **MOTION** by Boam and seconded by Huester **to adjourn at 7:32 pm.** Motion carried.

Submitted by

Dale Baird,
Secretary to the Authority