

ROARING BROOK TOWNSHIP SEWER AUTHORITY

WEDNESDAY, MAY 1, 2013

Bi-Monthly Meeting

The regular meeting of the Roaring Brook Township Sewer Authority was held on Wednesday May 1, 2013 at 7:00 PM at the Municipal Building on Blue Shutters Road. Present were Authority members Carmon Flynn, Jeanne Gordon, Jean Warring, Jeffrey Huester, and Solicitor Al Weinschenk. Chairman Boam was absent.

PUBLIC COMMENT

None

MINUTES

- A **MOTION** Warring was seconded by Huester **to approve the minutes of the February 27, 2013 meeting.** Motion carried.

TREASURER'S REPORT

- A **MOTION** by Flynn and seconded by Warring **to approve the Treasurer's Report of May 1, 2013.** Motion carried.

SOLICITOR

Solicitor Weinschenk is going to send out letters to property owners who have the largest amount of outstanding user fees.

ENGINEER'S REPORT

Mark Voyack sent his report to the board with his recommendation that the Authority consider hiring Koberlein to do the monthly maintenance service for the five sanitary pump stations. This would satisfy doing a regular review and operation of the pump station equipment as well as having Koberlein familiar with the system and in a service relationship with the Authority, available for repairs and emergencies at a cost of \$415 per month. Koberlein also suggest pump station cleaning at a cost of \$725.00 per station. Voyack highly recommends having Koberlein clean the Roaring Brook Estates Pump Station as soon as possible. The remaining stations may require an annual or semiannual cleaning.

Secretary Dale Baird reported Koberlein is the company that is called when there is a problem with grinder pumps that the Authority is responsible to maintain. Koberlein suggest we provide a list of these properties and the Authority's approval to answer emergency calls over the week-end if there is a problem.

A **MOTION** by Gordon was seconded by Warring **enter into an agreement with Koberlein to perform the monthly pump station maintenance for a two year period and to authorize them to respond to emergency calls for grinder pumps that the Authority is responsible to maintain.** Motion carried.

In regards to the smoke testing, letters were sent to property owners who need to do corrective action with a time of completion by June 1. Smoke testing and review will be done at these properties to make sure corrective action was done.

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WEDNESDAY, May 1, 2013

Bi-Monthly Meeting

Page 2

ADJOURNMENT

- A **MOTION** by Heuster and seconded by Warring to adjourn at 7:50 pm. Motion carried.

Submitted by

Jean Warring
Secretary