

**TUESDAY, JANUARY 3, 2017**  
**Minutes of the Annual Reorganization and Regular Meeting**  
**Roaring Brook Township Board of Supervisors**

The annual reorganization meeting of the Roaring Brook Township Board of Supervisors was held on Tuesday, January 3, 2017, at 8:00 p.m. at the Municipal Building on Blue Shutters Road. Present were Supervisors Jordan, Farischon and Schield, Solicitor Michael O'Brien and Justin Sulla.

## **PUBLIC COMMENT**

- None

## **REORGANIZATION**

- Solicitor Michael O'Brien took over as temporary chairman for the reorganization meeting of the Roaring Brook Township Board of Supervisors for the year 2017.
- A **MOTION** by Schield to **nominate Anthony Jordan as Chairman of the Roaring Brook Township Board of Supervisors for the year 2017** was seconded by Farischon. Motion carried.
- A **MOTION** by Farischon to **nominate Eric Schield Vice Chairman of the Board for the year 2017** was seconded by Jordan. Motion carried.
- A **MOTION** by Schield to **appoint Robert Farischon Secretary/Treasurer of the Board of Supervisors for the year 2017 with pay rate set by Board of Auditors** was seconded by Jordan. Motion carried.
- A **MOTION** by Schield and seconded by Farischon to:
  - **reappoint Eric Schield as Roadmaster for the year 2017, with pay rate set by Board of Auditors,**
  - **reappoint Atty. Joseph O'Brien as Township Solicitor at the rate of \$90.00 per hour,**
  - **appoint Paul Kozik as Vacancy Board Chairman,**
  - **reappoint LaBella Associates, PC (formerly Ceco Associates) as Township Engineer,**
  - **reappoint Don Hickey as full time Police Officer, for the year 2017 with compensation per current contract,**
  - **reappoint Don Hickey, Police Chief, for the year 2017 with compensation at the rate of \$3.70 per hour to be in addition to full time police officer rate for 2017,**
  - **reappoint Joey Antosh as a Maintenance Worker with CDL at a rate of \$12.00 per hour,**
  - **reappoint Pat Chelland as part time Police Officer at the rate of \$14.35 per hour,**
  - **reappoint Mike Mallick as part time Police Officer at the rate of \$16.14 per hour,**
  - **reappoint Steve Price as part time Police Officer at the rate of \$15.76 per hour,**
  - **reappoint Jim Anglin as part time Police Officer at the rate of \$14.70 per hour,**
  - **reappoint William Strausser as part time Police Officer at the rate of \$14.35 per hour,**

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- reappoint Dale Baird as part time office manager at \$18.45 per hour
- reappoint Karen Gabello as part time clerical worker at \$13.32per hour,
- reappoint Carol Gilpin as part time clerical worker at \$12.10 per hour,
- reappoint Paul Kozik as part time Sewage Enforcement Officer at the rate of \$27.67per hour,
- reappoint Building Inspection Underwriters (BIU) as Residential & Commercial Building Inspector,
- reappoint Paul Kozik as Zoning Officer/Sign Enforcement Officer at the rate of \$17.93 per hour,
- reappoint Bob Malpasse as full time equipment operator at the rate of \$20.50 per hour,
- reappoint Paul Trygar as part time truck driver with CDL at \$16.29 per hour,
- reappoint Joe Antosh as part time truck driver with CDL at \$16.29 per hour,
- reappoint Mark Lamberti as part time truck driver with CDL at \$16.29 per hour,
- reappoint Anthony Jordan as Assistant Roadmaster with pay rate set by Board of Auditors,
- authorize part time Maintenance Worker wo/CDL at \$11.00 per hour
- reappoint three Roaring Brook Township Supervisors as Lackawanna County COG delegate,
- reappoint three Roaring Brook Township Supervisors as North Pocono COG Delegate,
- reappoint Robert Farischon as Chief Administrative Officer of the Police Pension Fund,
- reappoint Don Preate to a term (3 years) on the Roaring Brook Township Recreation Commission,
- appoint Samantha Antosh to a term (3 years) on the Roaring Brook Township Recreation Commission,
- reappoint Ron Donati to another term(5 years) on the Roaring Brook Township Zoning Hearing Board
- reappoint Joe Antosh as Emergency Management Coordinator
- reappoint Art Christianson to another term(4 years) on the Roaring Brook Township Planning Commission

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- recommend that the Board of Auditors set the Treasurer's Bond at \$350,000.00,
- reappoint Peoples Security Bank as depository of Township funds,
- reappoint PA Treasurer Invest Program/NBT Bank/Edward Jones as depository of Township funds,
- approve the use of Township Seal in lieu of a Notary Seal,
- certify Delegate to the PSATS Convention naming Eric Schield as the voting delegate,
- authorize the Supervisors and Office Manager to attend PSATS Convention,
- authorize the Roadmaster to spend up to \$500.00 per month for emergency situations without prior approval of the Board,
- authorize the Roadmaster to establish and maintain a list of potential and part time employees and utilize them as conditions warrant,
- establish a 2017 Holiday Schedule for non uniformed employees of the Township as follows: New Year's Day(observed), Monday - January 2, Memorial Day, Monday - May 29, Independence Day, Tuesday - July 4, Labor Day, Monday - September 4, Floating Holiday – two after 10 yrs service, Thanksgiving Day, Thursday – November 23, Christmas Eve(observed), Friday – December 22, and Christmas Day, Monday – December 25.
- establish the time and place of regular monthly meetings of the Roaring Brook Township Board of Supervisors at the Municipal Building, Blue Shutters Road at 8:00 PM on the following dates for the year 2017; January 3, February 2, March 2, April 6, May 4, June 1, July 6, August 3, September 7, October 5, November 2, and December 7,
- approve the work session dates of the Roaring Brook Township Board of Supervisors at the Township Building at 10:30 AM for the year 2016: January 18, February 15, March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, and December 20,
- authorize mileage reimbursement as set per the IRS rate for 2017 at \$.535 per mile,
- appoint Tony Jordan LCTCC wage tax Act 32 Delegate,
- appoint Robert Farischon as Alternate LCTCC Delegate,
- adopt resolution setting Police Pension Member contribution at 5% for 2017,
- in accordance with Act 32, Berkheimer was appointed Wage Tax Collector for all Lackawanna County Communities starting with 2012 year.

Motion carried for all of the above items listed.

- A **MOTION** by Farischon and seconded by Jordan to **reappoint Richard Schield as part time Facilities Maintenance worker at \$13.83 per hour.** Eric Schield abstained.

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**Minutes of Regular Meeting**  
**Roaring Brook Township Board of Supervisors**

The regular meeting of the Roaring Brook Board of Supervisors was held on Tuesday, January 3, 2017, following the annual reorganization meeting at the Municipal Building on Blue Shutters Road.

## **PUBLIC COMMENT**

- None.

## **MINUTES & TREASURERS REPORT**

- A **MOTION** to accept the **Minutes of the Regular meeting of December 1, 2016**, as presented, was made by Farischon, and seconded by Schield. Motion carried.
- A **MOTION** to accept the **Accounts Payable and Payroll of January 3, 2017**, as presented, was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION** to accept the **Treasurer's Report for January 3, 2017**, as presented, was made by Schield and seconded by Farischon. Motion carried.

## **CORRESPONDENCE**

- Letter from Gary Cavill, Chariman of Lackawanna County Solid Waste Advisory Committee regarding Lackawanna County's process of revising its Municipal Waste Management Plan that is required by PA DEP
- Invitation to Supervisors to the 101<sup>st</sup> PA Farm Show and luncheon on Wednesday, January 11, 2017 for Public Officials Day.
- PA DEP re: receipt of General Permit Acknowledgement Notification for Theta Land crossing of UNT to Stafford Meadow Brook.
- Lackawanna County Conservation District re: Theta Land Residence Erosion and Sediment Pollution control Plan has been reviewed and found adequate.
- LaBella Associates re: Theta Land Single Family Home Stormwater Management Plan/Drainage Plan comments and responses.
- PSATS Trustees Insurance and Retirement Services completed Disclosure Statement for 2016. A **MOTION** by Farischon, and seconded by Schield to **adopt Disclosure Statement from PATS Trustees Insurance and Retirement Services for the Township's Non-Uniform Pension**. Motion carried.
- Report from William Craft, PA DEP re: Ross Property, Quarterly Groundwater Summary Report and well testing results for neighbors.
- Report from John Seamans, Civil Engineering & Land Surveying on the Theta Land Corporation single-family house Drainage Plan review.

## **ACTIONS ON CORRESPONDENCE**

- None.

## **SOLICITOR**

- Marstellar agreement has been made for temporary occupancy. Permit terms to be met by May 31, 2017.

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**ROAD DEPARTMENT**

- Read into record and is on file.

**POLICE DEPARTMENT**

- Report into record and is on file

**RECYCLING**

- 8.43 ton for December 2016 and 124.53 ton total for year of 2016, that is 14.92 less than 2015.

**COG**

- No meeting.

**BUILDING PERMITS**

- |                   |                     |               |
|-------------------|---------------------|---------------|
| • Ernest Laskosky | Electrical(Hot Tub) | Sunset Road   |
| • Ryan Romanaskas | New Home            | Summit Woods  |
| • Alex Jaffee     | Addition/Alteration | State Rte 348 |

**PERSONS TO BE HEARD**

- None.

**UNFINISHED BUSINESS**

- None.

**NEW BUSINESS**

- None.

**ADJOURNMENT**

- A **MOTION** by Farischon, seconded by Schield **to adjourn at 9:15 p.m.** Motion carried.

Respectfully submitted,

Robert L. Farischon,  
Secretary