

MONDAY, JANUARY 6, 2014
Minutes of the Annual Reorganization and Regular Meeting
Roaring Brook Township Board of Supervisors

The annual reorganization meeting of the Roaring Brook Township Board of Supervisors was held on Monday, January 6, 2014, at 8:00 p.m. at the Municipal Building on Blue Shutters Road. Present were Supervisors Jordan, Farischon and Schield, Chief Hickey, Atty Michael O'Brien for Solicitor Joseph O'Brien, and Tyson Clouser of PA American Water.

PUBLIC COMMENT

- None

REORGANIZATION

- Atty. Michael O'Brien took over as temporary chairman for the reorganization meeting of the Roaring Brook Township Board of Supervisors for the year 2014.
- A **MOTION** by Farischon to **nominate Anthony Jordan as Chairman of the Roaring Brook Township Board of Supervisors for the year 2014** was seconded by Schield. Motion carried.
- A **MOTION** by Farischon to **nominate Eric Schield Vice Chairman of the Board for the year 2014** was seconded by Jordan. Motion carried.
- A **MOTION** by Schield to **appoint Robert Farischon Secretary/Treasurer of the Board of Supervisors for the year 2014 with pay rate set by Board of Auditors** was seconded by Jordan. Motion carried.
- A **MOTION** by Jordan to **reappoint Eric Schield as Roadmaster for the year 2014, with pay rate set by Board of Auditors**, was seconded by Farischon. Motion carried.
- A **MOTION** was made by Farischon, and seconded by Jordan to **reappoint Richard Schield as part time Maintenance worker at \$12.50 per hour**. Motion carried. Schield abstained.
- A **MOTION** was made by Farischon, and seconded by Schield to **authorize Nicholas Wascovich as a part time Maintenance Worker without CDL at the rate of \$11.00 per hour**,
- A **MOTION** was made by Farischon, and seconded by Schield to **appoint Jamie Pabst to a one year unexpired term effective 2/2014 on the Roaring Brook Township Recreation Commission**,
- A **MOTION** by Farischon and seconded by Jordan to:
 - **reappoint Atty. Joseph O'Brien as Township Solicitor at the rate of \$75.00 per hour**,
 - **reappoint Mary August as Vacancy Board Chairman**,
 - **reappoint CECO Associates as Township Engineer**,
 - **reappoint Don Hickey as full time Police Officer, for the year 2014 with compensation per current contract**,
 - **reappoint Don Hickey, Police Chief, for the year 2014 with compensation at the rate of \$3.00 per hour to be in addition to full time police officer rate for 2014**,
 - **reappoint Matt Cianfichi as part time Grade One Police Officer at the rate of \$13.00 per hour**,
 - **reappoint Mike Mallick as part time Grade One Police Officer at the rate of \$14.50 per hour**,

Page 2
Monday, JANUARY 6, 2014
Minutes of the Annual Reorganization and Regular Meeting
Roaring Brook Township Board of Supervisors

- reappoint Steve Price as part time Grade One Police Officer at the rate of \$14.50 per hour,
- reappoint Dale Baird as part time office manager at \$17.00 per hour,
- reappoint Karen Gabello as part time clerical worker at \$12.25 per hour,
- reappoint Carol Gilpin as part time clerical worker at \$11.50per hour,
- reappoint Paul Kozik as part time Sewage Enforcement Officer at the rate of \$25.75 per hour,
- reappoint Building Inspection Underwriters (BIU) as Residential & Commercial Building Inspector,
- reappoint Paul Kozik as Zoning Officer/Sign Enforcement Officer at the rate of \$16.50 per hour,
- reappoint Bob Malpasse as full time equipment operator at the rate of \$18.75 per hour,
- reappoint Paul Trygar as part time truck driver with CDL at \$15.00 per hour,
- reappoint Joe Antosh as part time truck driver with CDL at \$15.00 per hour,
- reappoint Mark Lamberti as part time truck driver with CDL at \$15.00 per hour,
- reappoint Anthony Jordan as Assistant Roadmaster with pay rate set by Board of Auditors.
- reappoint three Roaring Brook Township Supervisors as Lackawanna County COG delegate,
- reappoint three Roaring Brook Township Supervisors as North Pocono COG Delegate,
- reappoint Robert Farischon as Chief Administrative Officer of the Police Pension Fund and Non-Uniformed Pension Fund,
- reappoint Dr. Donald Preate to a term (3 years) on the Roaring Brook Township Recreation Commission,
- reappoint Lou Rickard to a term(3 years) on the Roaring Brook Township Recreation Commission,
- reappoint Gary Boam to another term(5 years) on the Roaring Brook Township Sewer Authority Board,
- reappoint Carmen Flynn to another term(5 years) on the Roaring Brook Township Sewer Authority Board ,
- reappoint Debbie Loessey to another term(5 years) on the Roaring Brook Township Zoning Hearing Board
- reappoint Michael Schirra to another term(4 years) on the Roaring Brook Township Planning Commission

Page 3
Monday, January 6, 2014
Minutes of the Annual Reorganization and Regular Meeting
Roaring Brook Township Board of Supervisors

- reappoint Steve Budnovich to another term(4years) on the Roaring Brook Township Planning Commission
- recommend that the Board of Auditors set the Treasurer's Bond at \$250,000.00,
- reappoint Pennstar Bank and PA Treasurer's Invest Program as depository of Township funds,
- approve the use of Township Seal in lieu of a notary seal,
- certify Delegate to the PSATS Convention naming Tony Jordan as the voting delegate,
- authorize the Supervisors and Office Manager to attend PSATS Convention,
- authorize the Roadmaster to spend up to \$500.00 per month for emergency situations without prior approval of the Board,
- authorize the Roadmaster to establish and maintain a list of potential and part time employees and utilize them as conditions warrant,
- establish a 2014 holiday schedule for non uniformed employees of the Township as follows: New Year's Day, Memorial Day, Independence Day, Labor Day, Floating Holiday, Thanksgiving Day, Christmas Eve, and Christmas Day,
- establish the time and place of regular monthly meetings of the Roaring Brook Township Board of Supervisors at the Municipal Building, Blue Shutters Road at 8:00 PM on the following dates for the year 2014; January 6, February 6, March 6, April 3, May 1, June 5, July 1(Tuesday), August 7, September 4, October 2, November 6, and December 4,
- approve the work session dates of the Roaring Brook Township Board of Supervisors at the Township Building at 10:30 AM for the year 2014: January 15, February 19, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 16, and December 17,
- authorize mileage reimbursement as set per the IRS rate for 2014
- appoint Tony Jordan LCTCC wage tax Act 32 Delegate,
- appoint Robert Farischon as Alternate LCTCC Delegate,
- adopt resolution setting Police Pension Member contribution at 5% for 2014.
- In accordance with Act 32, Berkheimer Tax Administrator was appointed Wage Tax Collector for all Lackawanna County County Communities starting with 2012 year. Motion carried.

Reorganization Meeting January 6, 2014.

Page 4
Monday, JANUARY 6, 2014
Minutes of the Annual Reorganization and Regular Meeting
Roaring Brook Township Board of Supervisors

Minutes of Regular Meeting
Roaring Brook Township Board of Supervisors

The regular meeting of the Roaring Brook Board of Supervisors was held on Monday, January 6, 2014, following the annual reorganization meeting at the Municipal Building on Blue Shutters Road.

PUBLIC COMMENT

- Tyson Clouser of American Water Company explained the subdivision application for improvements to the Elmhurst Dam. Water company purchased land from Lackawanna County.
- A **MOTION** by Schield, and seconded by Farischon to **approve the Minor Subdivision Lot Improvement by the American Water Company.** Motion carried.

MINUTES & TREASURERS REPORT

- A **MOTION** to accept the **Minutes of the Regular meeting of December 5, 2013 and Special Meeting of December 18, 2013**, as presented, was made by Farischon, and seconded by Schield. Motion carried.
- A **MOTION** to accept the **Accounts Payable and Payroll of January 6, 2014**, as presented, was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION** to accept the **Treasurer's Report for January 6, 2014**, as presented, was made by Schield and seconded by Farischon. Motion carried.

CORRESPONDENCE

- PA American Water Co. RE: Annual Downstream Notification .
- E-mail from Troy Bathurst of the Pennsylvania State Police requesting 911 addresses for radio shelters located at Scrub Oak Mountain off Long Swamp Road. Discussion by Board about road name on map – Long Swamp Road. Name will have to be changed to Long Swamp Place since it is a private road.
- Lackawanna County Planning Commission - approval of American Water Company's Elmhurst Dam Rehabilitation Subdivision.
- Letter from Cohen Law Group re: renewal franchise agreement with Comcast.
- PSATS Convention package – will collect items for troops.

ACTIONS ON CORRESPONDENCE

- None.

SOLICITOR

- Elmhurst Country Club paid Amusement Tax 2013 and Al Weinschenk is contacting banks for loan proposals for an upcoming paving project.
- Township building lease is under review.
- Neptune property will be going to Judicial sale in February.

ROAD DEPARTMENT

- Read into record and is on file

Page 5
Monday, JANUARY 6, 2014
Minutes of the Annual Reorganization and Regular Meeting
Roaring Brook Township Board of Supervisors

POLICE DEPARTMENT

- Report into record and is on file

RECYCLING

- 15.74 ton for December 2013, 149.73 ton total for year of 2013, that is .56 ton less than 2012.

COG

- No meeting.

BUILDING PERMITS

- | | | |
|--------------------------|----------|---------------|
| • Chris Caputo | New Home | Summit Woods |
| • Jay Brotter | Addition | Olwen Heights |
| • Bryon & Ashley Wilhite | New Home | Summit Woods |

PERSONS TO BE HEARD

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- Spring Clean Up – Schield will get quotes and dates available.
- Schield called company that was at last year's convention about website design.

ADJOURNMENT

- A **MOTION** by Schield, seconded by Farischon, **to adjourn at 9:15 p.m.** Motion carried.

Respectfully submitted,

Robert L. Farischon,
Secretary