

THURSDAY, October 3, 2013
REGULAR MONTHLY MEETING
ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday October 3, 2013 at 8:00 P.M. at the Municipal Building on Blue Shutters Road. Present were Supervisors Jordan, Farischon and Schield, Burton Lee, Gerard Hetman from Lackawanna County, Chief Don Hickey and Solicitor Joe O'Brien.

An executive session was held before the meeting to discuss potential litigation.

PUBLIC COMMENT

- Burton Lee asked about the piece in the paper regarding the Police Pension Plan being distressed. Farischon said the Plan is in distress level 3 because we have someone drawing on the pension and the effects of the stock market over the past couple of years. Township is making extra payments of \$15,000 a year above the MMO. Supervisors said we are making strides to get out of the distressed level with a plan that was submitted by the state.
- Gerard Hetman – October 5 – Hero's Day, A Tribute to Public Safety & Military Personnel at 911 Center from 10am – 2pm – Fun for everyone.
- Lackawanna County Women Commission for Women Annual Legislative Breakfast – Wednesday, October 16, 2013 at La Buona Vita from 8:30 – 11am.

MINUTES & TREASURERS REPORT

- A **MOTION to accept the minutes of the Regular Meeting of September 5, 2013 meeting** as presented, was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the minutes of the Special Meeting of September 21, 2013 meeting** as presented, was made by Farischon and seconded by Jordan. Motion carried. Schield abstained because he was not present at the meeting.
- A **MOTION to accept the Accounts Payable and Payroll of October 3, 2013** as presented, was made by Farischon and seconded by Schield. Motion carried.
- A **MOTION to accept the Treasurer's Report of October 3, 2013** as presented, was made by Schield, and seconded by Farischon. Motion carried.
- Farischon reported the Money Market Account funds of \$33,000 were transferred to Account 100.1 General Fund and then we will transfer that to a CD in the amount of \$60,000.
- A **MOTION** by Schield, and seconded by Jordan to **authorize Robert Farischon Secretary/Treasurer to enter into a CD in the amount of \$60,000 at the best rate.** Motion carried.

CORRESPONDENCE

- Heroes Awards Breakfast on October 16, 2013 at 8am at Genetti Manor to benefit the American Red Cross of Lackawanna County for \$25 per person.
- Letter from ISO re: Building Code Effectiveness Grading Schedule (BCEGS) Program – an analysis of the Township's building codes and the effort by BIU to enforce the codes resulting in Class 4 for commercial and industrial properties and Class 4 for one- and two- family residential properties.
- Ceco Associates – Smith/Basalyga (Lot 39) in Windsor Hill RE: drainage issue, owner is willing to correct the current drainage concern.
- Don Symanski – neighbor of Lot 39 in Windsor Hill asking the Township what is the plan of action regarding the drainage issue of Lot 39.
- NPCOG – meeting on October 9, 2013 @ 7PM to open bids that were received for heating oil for the 2013/2014 season.
- Letter and Traffic Control Plan to inform Township that due to the ongoing bridge construction (SR435 over SR348) there will be a detour on SR348 westbound (downhill) starting October 8, 2013 until half of the new bridge is constructed.
- Letter from Dewberry Engineers RE: application for a PADEP Waterway Obstruction and Encroachment Permit to replace the bridge carrying SR307, Section 252 over Stafford Meadow Brook in Roaring Brook Township.
- Ceco Associates – Olwen Heights Development Drainage Improvement Plan revised per Township request to include the replacement of the 15" diameter pipe under Beechwood Road and a 1 ½ " depth bituminous overlay along Beechwood

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Road from Blue Shutters Road to Sunset Drive with an estimated cost of \$193,794.83 from the previous estimated amount of \$167,886.08.

- Notice of Estimated Allocation Municipal Liquid Fuels for 2014 is \$73,164.92.
- Lackawanna County Regional Planning Commission has reviewed the various amendments to the Roaring Brook Township Zoning Ordinance and recommends approval of the amendments as proposed.
- PSATS Unemployment Compensation Group Trust – Township's Contribution Rate Notice for 2014, PSATS U.C. Fund rate has been decreased by .75% for those Townships that are in the 1% rate category and have had no claims. The taxable wage base will increase from \$8,500 to \$8,750 to be effective January 1, 2014.
- PA Department of Environmental Protection has approved Roaring Brook Township's Act 101 Recycling Program Performance Grant in the amount of \$1,401.00 for the calendar year 2011.

Special Meeting was to approve Grant from Gaming Fund for paving a portion of Golf Club Road.

ACTION ON CORRESPONDENCE

- Jordan explained ISO – Fire Insurance Organization rates community for fire protection and building code for new homes.
- We will send Mr. Symanski a copy of Ceco letter re: Lot 39 and a letter from Board saying a representative from the Township was not present at Ceco meeting at Lot 39 with owner. Schield will check with Ceco about Symanski's request.

SOLICITOR'S REPORT

- Neptune property going to Judicial Sale in February free of liens.

ROAD DEPARTMENT

- Report read and is on file.

POLICE DEPARTMENT

- Report read and is on file.

RECYCLING

- September monthly total is 13.08 ton, year to date total is 111.85 ton that is .20 ton less than last year at this time.

COG

- Meeting was in September to discuss fuel oil bids.

BUILDING PERMITS

- | | | |
|--------------------|----------|--------------|
| • Joseph Palmer Jr | New Home | Summit woods |
| • Bill Farrell | Deck | Windsor Hill |

PERSONS TO BE HEARD

- None.

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UNFINISHED BUSINESS

- Recreation Commission - no one in attendance at this October 3 meeting.
- Fee Schedule changes – A **MOTION** by Farischon, and seconded by Schield to **adopt Resolution 3 of 2013 Fee Schedule**. Motion carried.
- Send letters to Recreation Commission telling them their budget is due for Supervisors to work on for Township Budget in November.

NEW BUSINESS

- **Tentative Budget Schedule -**
Wednesday, October 16, 2013 at 10:30 am (Work Session)
Monday, November 11, 2013 at 7:00 pm
Wednesday, November 20, 2013 at 10:30 am (Full Review Work Session)
Thursday, December 5, 2013 at 8:00 pm
Monday, December 30, 2013 at 10:00 am
A **MOTION** by Schield, and seconded by Farischon to **adopt Tentative Budget Work Session**. Motion carried.

ADJOURNMENT

- A **MOTION** by Farischon, and seconded by Jordan was made **to adjourn at 9:34 P.M.** Motion carried.

Respectfully submitted,

Robert L. Farischon, Secretary