

THURSDAY, March 3, 2016
REGULAR MONTHLY MEETING
ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday, March 3, 2016 at 8:00 P.M. at the Municipal Building on Blue Shutters Road. Present were Supervisors Tony Jordan and Eric Schield, Chief Don Hickey, Solicitor Joseph O'Brien and Gerard Hetman from Lackawanna County. Supervisor Robert Farischon was absent.

PUBLIC COMMENT

- Gerard Hetman from the County:
- Penn State Extension Program starting Master Gardner Program
- Lackawanna County Planning Commission is doing a work shop on planning in March.
- Jordan reported the CBDG grant funds from a few years ago are still available. A new request was submitted to create additional handicapped parking access at the Township.

MINUTES & TREASURERS REPORT

- A **MOTION to accept the Accounts Payable and Payroll of March 3, 2016** as presented, was made by Schield and seconded by Jordan. Motion carried.
- A **MOTION to accept the Treasurer's Report of March 3, 2016** as presented, was made by Schield, and seconded by Jordan. Motion carried.

CORRESPONDENCE

- Credit application from Hunter Peterbilt. Hunter bought out Pocono Peterbilt.
- Notice of Liquid Fuels Tax Fund payment in the amount of \$107,569.76 that will be paid on March 1, 2016.
- Letter from Lackawanna Conservation District RE: PA American Water – Treatment Facility – Generator Project, Culvert/Rock Apron Addition. The Erosion and Sediment Control Plan for this project has been reviewed and found adequate.
- Letter from DEP RE: Water Obstruction and Encroachment Permit Issuance for Smith Road over Stafford Meadow Brook is approved.
- Letter from Roaring Brook Township Board of Auditors RE: Completion of the 2015 audit of Roaring Brook Township financial records accurately reflect the fiscal condition of the township.
- Comcast Franchise check in the amount of \$4238.09.
- PA Liquor Control Board Liquor License Fee for Elmhurst Country Club in the amount of \$200.
- Request from the Griffin Pond Animal Shelter to all municipalities for their annual appeal.
- Letter from Comcast – introducing a single Professional Installation charge of \$79.99.
- Email from North Pocono Youth Soccer League requesting the use of the Roaring Brook Park in the fall on Tuesdays and Thursdays starting August 9, 2016 to October 21, 2016. Requested
- Survey request from the U.S. Census Bureau for the Township to participate in the 2016 Government Units Survey in preparation for the 2017 Census of Governments.

ACTION ON CORRESPONDENCE

- Request from Griffin Pond for donation was discussed with Chief Hickey to find out if he takes any animals there and Chief said we do on rare occasions. Board decided to donate \$50.
- Letter from Auditors – uncashed checks policy will be discussed when Supervisor Farischon is at meeting.

A **MOTION to accept the minutes of the Regular Meeting of February 4, 2016** as presented, was made by Schield and seconded by Jordan. Motion carried

SOLICITOR'S REPORT

- Nothing to report at this time.

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ROAD DEPARTMENT

- Report read and is on file.
- Schield reported three more stop signs need to be replaced then we will be in compliance and all stop signs will meet the new retroreflectivity requirements
- The new pickup truck was received.

POLICE DEPARTMENT

- Report read and is on file.

RECYCLING

- 10.62 ton for February, 21.65 ton YTD that is 2.66 ton behind last year.
- County had their annual recycling meeting in February. Discussed was one refuse collector – County Waste has been buying out some of the smaller companies. They pick up refuse and recyclables together. Best Buy is no longer accepting TV's and computer monitors.
- Discussion of signage to be placed at our recycling location a requirement of the County Reinvest Grant program.

COG

- No meeting.

BUILDING PERMITS

- None

OLD BUSINESS

- Police vehicle was received today and there are some issues with blemishes on vehicle. Supervisors are going to wait to sign the lease. They will notify financing company. Check was been cut but will wait till vehicle is back are there are no issues with it.

PERSON TO BE HEARD

- None.

NEW BUSINESS

- CoStars Salt Agreement – 450 tons – same as last years' agreement.
- A **MOTION** by Schield, and seconded by Jordan to **participate in the 2016-2017 Co-Stars Salt Agreement for 450 ton.** Motion carried.

ADJOURNMENT

- A **MOTION** by Schield, and seconded by Jordan was made **to adjourn at 8:55 P.M.** Motion carried.

Respectfully submitted,

Dale Baird, Secretary to the Board

