

THURSDAY, February 1, 2018
REGULAR MONTHLY MEETING
ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday February 1, 2018 at 8:00 pm at the Municipal Building on Blue Shutters Road. Present were Supervisors Anthony Jordan and Robert Farischon, Attorney Michael O'Brien, Chief Donald Hickey, Gerard Hetman, Kevin Strausser, Monica Scaduto, and Michele Wilk. Supervisor Eric Schield arrived at 8:25 pm.

An Executive Session was held to discuss new Real Estate Tax Collector and new regulations.

PUBLIC COMMENT

- Gerard Hetman from County – Penn State Extension offering Master Gardener Training, Strength Training Classes, Food Safety Certification courses, Commercial Tree Fruit Grower meeting, and Lackawanna County Parks & Recreation Winter Golf Clinic.

MINUTES & TREASURERS REPORT

- A **MOTION to accept the Minutes of the Reorganization Meeting of January 2, 2018 and Regular Meeting of January 2, 2018** as presented was made by Farischon and seconded by Jordan. Motion carried.
- A **MOTION to accept the Accounts Payable and Payroll of February 1, 2018** as presented, was made by Farischon and seconded by Jordan. Motion carried.
- A **MOTION to accept the Treasurer's Report of February 1, 2018** as presented, was made by Jordan, and seconded by Farischon. Motion carried.

CORRESPONDENCE

- Oliver, Price & Rhodes – RE: Patrick Cioni, 113 Hollow Drive, Conditional Use Application Hearing summary.
- Oliver, Price & Rhodes – RE: Thomas & Catherine Galka & Tracy Kojza 102 Elmhurst Boulevard, Conditional Use Application Hearing summary.
- Letter from Paul Kozik to Supervisors – RE: Steven Sanfilippo Subdivision for Lots 145 & 146 in Summit Woods - copy of verification and approval of the Site Investigation and Percolation Test Report for Onlot Disposal of Sewage for an onlot septic system.
- Labella Associates, RBT Engineers to Roadmaster Schield – RE: Shady Drive & Mosswood Road Paving by PA American Water 's contractor TSE, Inc – evaluation of paved roadways shows there are many imperfections and the work does not meet the performance and acceptability standards expected by the Township.
- RBT Planning Commission meeting minutes recommend approval of Cioni Conditional Use Application and Thomas & Catherine Galka & Tracy Kojza Conditional Use Application.
- PA Department of Environmental Protection – RE: Completeness notification for permit for THETA Land Corporation to install culvert.
- Lackawanna County Arts and Culture Department – application now available for the 2018 Municipal Arts and Culture Municipal Grant.
- PA Department of Conservation and Natural Resources – applications are now being accepted for the grants program from January 22 to April 11, 2018.
- PA American Water – RE: Annual Downstream Notification of the storage tank capacity of their Lake Scranton Water Purification Plant.
- Lackawanna County Conservation District – RE: notification for grant applications for the Dirt & Gravel/Low Volume Road Program.
- Letter from RBT Board of Auditors – wages set forth by Board for **Roadmaster Eric Schield** at \$24.84 per hour. He is to be paid for any hours worked over forty per week at the rate of time of one half, and to be paid at double the regular

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rate for work done on any of the holidays designated by the Board of Supervisors and entitled to full time benefits. **Assistant Roadmaster Anthony Jordan** at \$14.00 per hour. **Secretary/Treasurer Robert Farischon** at \$13.46 per hour. Mileage will be set as the IRS standard travel guidelines for mileage reimbursement for 2018.

- 2015 Performance Recycling Grant from the PA Environmental Protection in the amount of \$960.
- Megan Gallo letter of resignation from the Recreation Committee.
- Lackawanna County Planning Commission approval of Subdivision of the Lands of Sanfillippo in Summit Woods.
- Lackawanna County Planning Commission approval of the Lands of Galka/Tracy Kojcsa on Elmhurst Blvd.
- Letter from ESC Design regarding Ryan and Kathryn Jones Lot 4 Old Oak Estates on Gardner Road application to the PA Department of Environmental Protection for a permit for Joint Application for Pennsylvania Chapter 105 Water Obstruction and Encroachment Permit and U.S. Army Corps of Engineers Section 404 Permit.
- Wage Tax Account at NBT Bank was closed and funds of \$76,605.17 were deposited as income (392.37) into General Fund and then the funds were expensed out(493.01) and then deposited into an Edward Jones account.
- Correction to Minutes of November 2017 - A **MOTION** by Farischon and seconded by Schield to **correct motion of November 2017 to pay Brandon Long at a rate of \$14.10 to \$14.15**. Motion carried.

ACTION ON CORRESPONDENCE

- Jordan said money from wage tax is available for any claims.
- Culvert crossing is for Rte 307 for the Corey Mead house.
- A **MOTION** by Farischon, and seconded by Schield to **accept Patrick Cioni Conditional Use Application**. Motion carried.
- A **MOTION** by Schield, and seconded by **Farischon** to **approve Thomas & Catherine Galka Conditional Use Application**. Motion carried.
- Letter from Labella regarding poor paving job on Shady & Mosswood by contractor hired by PA American Water Co. that replaced the water lines. Labella will be sending letter on behalf of the Township regarding blacktop issues.
- Township will have our alternate Engineer review culvert on Theta land property since Labella is doing the work of Meade.
- A **MOTION** by Farischon, and seconded by Schield to **accept Megan Gallo's resignation with regret**. Motion carried.
- Arts & Cultural Grant will be partnered with Elmhurst Township to help offset costs of the RB/Fire Co. picnic.
- A **MOTION** by Jordan, and seconded by Farischon to **apply in conjunction with Elmhurst Township for a joint request of \$500 each to help offset entertainment cost for Elmhurst/RB Volunteer Fire Company**. Motion carried.
- Michele Wilk asked about letter from Paul Kozik and she questioned about language on Tom Galka's deed regarding additional structures on property.
- Wilk asked if Township opted out of mini casinos in Township and Jordan said no because Township has received money from Local Share Grants from gaming funds. Township just received a grant for \$350,000 for paving Gardner Road.
- Wilk asked did Township get a copy of registration for vehicle on Weisel land? Township has not.
- Wilk asked where the 13 acres of Weisel land is located? She also asked about having chickens in the Township – Supervisors will check.

SOLICITOR'S REPORT

- Nothing to report.

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ROAD DEPARTMENT

- Report read.
- Flagger class – February 14 – half day class. Backhoe scheduled to be in at the end of February.
- Jordan reported the Township along with Elmhurst Township and Moscow Borough applied for Gaming Funds Grants for paving Gardner Road. We were awarded \$350,000 which is about \$172,000 less than the amount we applied for. Roadmaster Schield is reviewing estimate and deciding if we want to apply for another grant for the remainder amount.

POLICE DEPARTMENT

- Report read and on file.

RECYCLING

- 8.1 ton for January 2018, 1.02 ton less than last January.

COG

- No meeting.

BUILDING PERMITS

- Steve Ferlita Demolition Blue Shutters Road

PERSONS TO BE HEARD

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- Shred Day – June 2, 9:30 – 11:30
- Spring Cleanup – will get quotes from vendor and will try for dates on May 14 – 18 or May 21 – 25.

PUBLIC COMMENT

- None.

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ADJOURNMENT

- A **MOTION** by Schield and seconded by Jordan was made **to adjourn at 10:00 PM.** Motion carried.

Respectfully submitted,

Robert Farischon, Secretary

Meeting was reopened –

- A **MOTION** by Schield, and seconded by Farischon to **approve the resubmittal of the Minor Subdivision of the Lands of Thomas & Catherine Galka.** Motion carried.
- A **MOTION** by Schield, and seconded by Farischon to **approve the San Fillipio Subdivision to consolidate Lots 145 & 146 in Summit Woods.** Motion carried.
- A **MOTION** by Schield, and seconded by Farischon **to adjourn at 10:05 PM.** Motion carried.