

**THURSDAY, February 5, 2015**  
**REGULAR MONTHLY MEETING**  
**ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS**

The regular meeting of the Roaring Brook Township Board of Supervisors was held on Thursday, February 5, 2015 at 8:00 P.M. at the Municipal Building on Blue Shutters Road. Present were Supervisors Tony Jordan and Eric Schield, Chief Don Hickey, Gerard Hetman from Lackawanna County, Debbie Bertha, Marc Gaughan, Tom and Will Enkulenko, Jamie Pabst, Michelle Koelsch and Atty Michael O'Brien. Supervisor Bob Farischon was absent.

An executive session was held prior to meeting to discuss potential litigation.

### **PUBLIC COMMENT**

- Gerard Hetman from the County: Copy of County map with all streets in Lackawanna County, notice for the 2015 Municipal Arts & Culture Grant for \$500, Penn State Extension Program Information on Diabetes and Strength Training Classes.
- Debbie Bertha from North Pocono Trails Association – there is a license agreement with PA American Water Co. for a maintenance agreement for the 6/10 of a mile trail section in Roaring Brook Township. Total for trail that goes from the Moscow Sewer Authority to Roaring Brook Township by the reservoir is 10 miles.
- A **MOTION** by Schield, and seconded by Jordan to **accept the license and maintenance agreement with the PA American Water Co. pending review by Township Solicitor.** Motion carried.
- Members of Recreation Commission discussed with Board of Supervisors about some of the items they would like to initiate for the year.
- Schield said the Board does not want to charge a rental fee to Baseball Leagues for the use of Field. Commission members said there are no guidelines for use of field. Schield said there has been an agreement between Cal Ripken and Dandy Lion regarding the Porta Potty and gazebo. We should get a use agreement for use of the pavilion, i.e. trash removal.
- Jordan said if the Recreation Commission designated a recreation project which would require additional funds the Board of Supervisors would consider their request on a project by project basis.

### **MINUTES & TREASURERS REPORT**

- A **MOTION** to **accept the minutes of the Regular Meeting and Reorganization Meeting of January 5, 2015** as presented, was made by Schield and seconded by Jordan. Motion carried.
- A **MOTION** to **accept the Accounts Payable and Payroll of February 5, 2015** as presented, was made by Schield and seconded by Jordan. Motion carried.
- A **MOTION** to **accept the Treasurer's Report of February 5, 2015** as presented, was made by Schield, and seconded by Jordan. Motion carried.

### **CORRESPONDENCE**

- Recreation Commission – plans for 2015
- Roaring Brook Township Planning Commission – Conditional Use application approval for Lands of Elmhurst/Roaring Brook Fire Company.
- Roaring Brook Township Planning Commission – Land use application approval conditioned on the favorable approval by Roaring Brook Township Board of Supervisors for Conditional Use.
- Training Course for EMS Services.
- Local share assets report to DCED due on June 30, 2015.
- Griffin Pond Animal Shelter asking for donation. A **MOTION** by Schield, and seconded by Jordan to **donate \$100 to Griffin Pond Animal Shelter.** Motion carried.
- Notification from DCED to require Township to audit the Local Share Account Program Grant that was in the amount of \$240,000 no later than 90 days from January 6, 2015.
- Lackawanna Conservation District RE: RGM Timber Harvest Erosion and Sediment Control Plan has been reviewed and found adequate.

## ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS

Thursday, February 5, 2015  
REGULAR MONTHLY MEETING

PAGE 2

- Letter from Roaring Brook Township Board of Auditors –
  - Roadmaster hourly rate set at \$23.06 and is to be paid overtime for any hours worked over forty per week at the rate of time and one half, and to be paid at double the regular rate for work done on any of the holidays designated by the Board of Supervisors and entitled to full time benefits.
  - Assistant Roadmaster's hourly rate is set at \$13.00.
  - Secretary/Treasurer's hourly rate set at \$12.50.
  - Treasurer's bond is set at \$250,000.
- Lackawanna Conservation District RE: Completeness Notification Letter – NPDES Permit for Stormwater Discharges for the Summit Woods Residential Development.
- Notification of North Pocono Trails meeting on Friday, February 27 at 10am at the North Pocono Public Library.
- Department of Elections and Voter Registration re: Offices to be filled for Municipal Primary, May 19, 2015.
- Quote from William Owens Company CPA for 2014 Local Share Account Program Audit estimated cost will be between \$2,000 to \$2,500.
- Quote from Murphy, Dougherty & Company CPA's for the 2014 Share Account Program Audit at a cost of \$1,900.
- A **MOTION** by Jordan, and seconded by Schield to **hire Murphy, Dougherty & Company CPA's to perform the Local Share Grant Audit at the cost of \$1,900.** Motion carried.
- Schield opened quotes for Spring Clean Up:
  - Mascaro & Sons - \$12,800 – household, white goods - \$60, Freon Items - \$75 with projected dates of Clean-Up May 18-23, 2015.
  - Waste Management - \$11,577 – household goods.
- A **MOTION** by Schield, and seconded by Jordan to **accept the quotes from Waste Management for Spring Clean Up at a cost of \$11,577.** Motion carried.
- Dates for Clean Up will be week of May 18.
- PennDOT 2015-2016 Green Light-GO: Pennsylvania's Municipal Signal Partnership Program grant application with the deadline to apply is February 27, 2015.

### SOLICITOR'S REPORT

- Nothing to report at this time.

### ROAD DEPARTMENT

- Report read and is on file.
- 111 Christmas trees were recycled
- Schield said John Basalyga has installed a paved driveway without a permit and driveway does not meet township ordinance requirements. Schield wants Solicitor to send a letter asking for driveway to be restored to its previous state.

### POLICE DEPARTMENT

- Report read and is on file.

### RECYCLING

Total for 2014 is 143.38 ton. 8.97 ton for January 2015, that is 5.3 ton behind last year.

**ROARING BROOK TOWNSHIP BOARD OF SUPERVISORS**

**Thursday, February 5, 2015  
REGULAR MONTHLY MEETING**

**PAGE 3**

**COG**

- No meeting.

**BUILDING PERMITS**

- |                         |                        |                    |
|-------------------------|------------------------|--------------------|
| • Verizon Wireless      | Cell Tower Alterations | Scrub Oak Mountain |
| • Elmhurst Country Club | Alterations            | Gardner Road       |

**OLD BUSINESS**

- Resolution 1-2015 – A **MOTION** by Schield, and seconded by Jordan to **approve the restatement of the PSATS Unemployment Compensation Trust**. Motion carried.
- Resolution 2-2015 – A **MOTION** by Jordan, and seconded by Schield to **approve Resolution 2-2015 minutes from the Roaring Brook Township Board of Supervisors meeting of February 6, 2014**. Motion carried.
- Ordinance 1-2015 – A **MOTION** by Jordan, and seconded by Schield to **adopt Ordinance 1-2015 authorizing the participation of Roaring Brook Township in the PSATS Unemployment Compensation Group Trust**. Motion carried.

**NEW BUSINESS**

- A **MOTION** by Jordan, and seconded by Schield to **re-appoint Tom Enkulenko to Recreation Commission and Jim Kinane to Zoning Hearing Board**. Motion carried.
- Date for Conditional Use Hearing is set for March 5, 2015 at 7:30 pm.
- Shredding Day will be June 6, 2015.

**PERSON TO BE HEARD**

- None.

**ADJOURNMENT**

- A **MOTION** by Schield, and seconded by Jordan was made **to adjourn at 9:22 P.M.** Motion carried.

Respectfully submitted,

Robert L. Farischon, Secretary